



Working in a Virtual World: A Practical Guide to Working with Virtual Clients, Managers and Team Members, and Becoming More Connected, Efficient and Productive (ST Training Solutions: Success Skills)

Nicole Stinton

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Globalization is quickly making the world smaller, but the work challenges larger. Colleagues and clients are diverse and work from different locations. So how do we stay connected, efficient and productive? What do we do to overcome technological, cultural and time challenges? With practical skills and effective techniques, Working in a Virtual World will help you to improve your business relationships, whether people are located on the next floor, in the next building or an entirely different country.

This book gives you insights and hands-on techniques to make working in the virtual world work for you, including: communicating with clarity, using technology productively, overcoming time challenges, connecting with others, dealing with issues, being inclusive of diversity, working with cultural difference and leading effectively.

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